



CITY OF ALAMO HEIGHTS
6116 BROADWAY
SAN ANTONIO, TX 78209

TERMINATION OF UTILITY SERVICES

THIS IS WRITTEN NOTIFICATION THAT THE RESPONSIBLE PARTY LISTED ON THE
ACCOUNT IS REQUESTING TERMINATION OF UTILITY SERVICES.

PLEASE NOTE THAT IT MAY TAKE AT LEAST TWO (2) BUSINESS DAYS TO FULFILL THIS REQUEST.

SERVICE ADDRESS

NAME ON ACCOUNT

ACCOUNT NUMBER

FINAL DATE OF SERVICE

FORWARDING ADDRESS

DAYTIME PHONE NUMBER

EVENING PHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS

REASON FOR DISCONNECT OR SPECIFIC REQUEST(S)/COMMENT(S):

SIGNATURE

DATE

Received on: _____

By: _____

IF YOU NEED ASSISTANCE COMPLETING THIS FORM, PLEASE CALL (210) 822-3331, EXT. 1507.